

**Sole Source
Written Determination**

Agency Identification: Spartanburg Community College

Description of the agency need that this procurement fulfills: *(See instructions on last page for guidance)*

ERP technology is a requirement to provide Financial, HR, and Student functionality necessary for SCC's business operations. The current ERP system used by SCC is Ellucian Colleague.

Describe the Market Based on Research Performed: *(See instructions on last page for guidance)*

Ellucian Colleague is the existing ERP solution for SCC. SCC has attended conferences, participated in demos, and obtained market research quotes for modern ERP systems. While the college is moving in the direction of a procurement, the size of the procurement and the number of areas the ERP touches is currently restrictive to issuing a procurement this fiscal year.

Sole Source Vendor Name: Ellucian

Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the vendor named above per SC Code Ann § 11-35-1560 and SC Regulation 19-445.2105, Sole Source Procurement.

Description of supplies, construction, information technology, and/or services vendor will provide under the contract: *(See instructions on last page for guidance.)*

The vendor will provide maintenance and support for the above described solution.

Explain why the described solution is the only solution that meets the agency's need and how no other identified solutions were sufficient. *(See instructions on last page for guidance)*

Ellucian is the sole provider of updates, maintenance, service and support for the Ellucian ERP system. The software code is proprietary. See attached note.

Note: Determination is not complete without required signatures and dates

Required Signatures:

The last page contains instructions and is not required to be retained.

Prepared by: David Aughinbaugh

Printed Name: David Aughinbaugh

Approved by: [Signature]

Printed Name: Enter Authorized Approver Name

Date: 09/09/2025

Title: Director Of IT

Approval Date: 9/9/25 Title:

Enter Authorized Approver Title

MICHAEL CLARKE
INTERIM PROCUREMENT DIRECTOR

The Ellucian ERP System was purchased under a group procurement led by the South Carolina Technical College System Office in 1999. All SC colleges within the technical college system selected either Ellucian Colleague or Ellucian Banner. Through this agreement each college owns perpetual software licensing to the solution but pays for support and maintenance of the product.