

**Project Name:** Spartanburg Community College

Tyger River Campus BMW Parking Lot J

**Project Number:** H59-6297-JM-F

**Project Location:** SCC Tyger River Campus

1875 E. Main Street Duncan, SC 29334

A Prebid Meeting will be held

Thursday 2/22/2024 at 9:00 a.m.

in the Main Lobby, near the flagpole

1875 E. Main Street, Duncan, SC 29334

Bids must be submitted on form SE-331 by

Thursday 3/21/2024, by 2:00 p.m. by:

1) email to Jay Hamilton; [Hamiltonj@scpsc.edu](mailto:Hamiltonj@scpsc.edu)

## **Description of Project:**

The project will include the crack repair, seal coating, and restriping of (1) parking lot. BMW Lot "J". The lot to be refreshed is identified on the drawing attached.

**Timing:** To prevent disruption to occupants all work must be coordinated with the college. All work shall be completed within 60 days of Notice to Proceed. It would be best if the work could be done between 5/3 – 5/12, the school break. Regular Monday – Friday working hours are acceptable. Other times available if approved.

**Scope of work:** The work will consist of furnishing all labor, on-site continuous fluent English-speaking supervision, materials, and equipment required for the complete execution of all work specified in the scope of work. All work shall be done in a neat and clean manner by experienced and capable personnel.

**Project Name:** Spartanburg Community College

Tyger River Campus BMW Parking Lot J

**Project Number:** H59-6297-JM-F

**Qualifications:**

The bidder must be a professional contractor licensed as required by the state of S.C. and must have work force adequate to complete the work identified in the time specified. The bidder will be required to maintain liability insurance as required by the state for the duration of the contract and obtain any required permits.

**SPECIFICATIONS:**

The work must be completed using the following specifications:

Remove old paint lines, oil stains, etc. as best as possible.

Crack Repair & Sealcoat Sequence

Thoroughly clean the parking lot of trash, debris, & sediment.

Identify cracks 1/8" and larger. Thoroughly clean and dry cracks prior to repair.

Repair all cracks 1/8" or larger with hot pour crack sealer specified for parking lot applications.

Apply according to the manufacturer's recommendation.

Conduct inspection of crack repairs 30 days after application, with the owner's representative. Any failures shall receive a second application at no cost to the owner.

Remove previous stripes and paint.

Ensure the area remains thoroughly clean prior to sealcoat application.

Stripe parking lot to approved plan, including arrows, stop bars, and ADA parking. All pavement marking shall receive two coats of traffic paint after the sealcoat has properly cured.

All paint and stencil markings on curbs must be repainted as existing.

**Project Name:** Spartanburg Community College

Tyger River Campus BMW Parking Lot J

**Project Number:** H59-6297-JM-F

Apply 2 coats of cold tar sealcoat (federal specification RP355E). Use gem seal or approved equal. Allow the 1st coat to completely dry before applying the 2nd coat. Fac/staff parking lines shall be painted with a SW Witty Green SW 6929.

An anti slip additive should be used to the manufactures specifications to assist in the slickness of the parking lot surface.

Stripe parking lot to create a minimum of 140, 10 x20 spaces with minimum 24-foot drive lanes. Striping includes arrows, stop bars, and ADA parking. All pavement marking shall receive two coats of traffic paint after the sealcoat has properly cured.

The area has been measured by SCC, but contractors should verify measurements and quantity of supplies and materials needed.

A Stripping plan will be created and submitted for approval by SCC, 150 parking places are desired. A pedestrian walkway will be provided across the lot towards the building sidewalk. A sample is provided below.

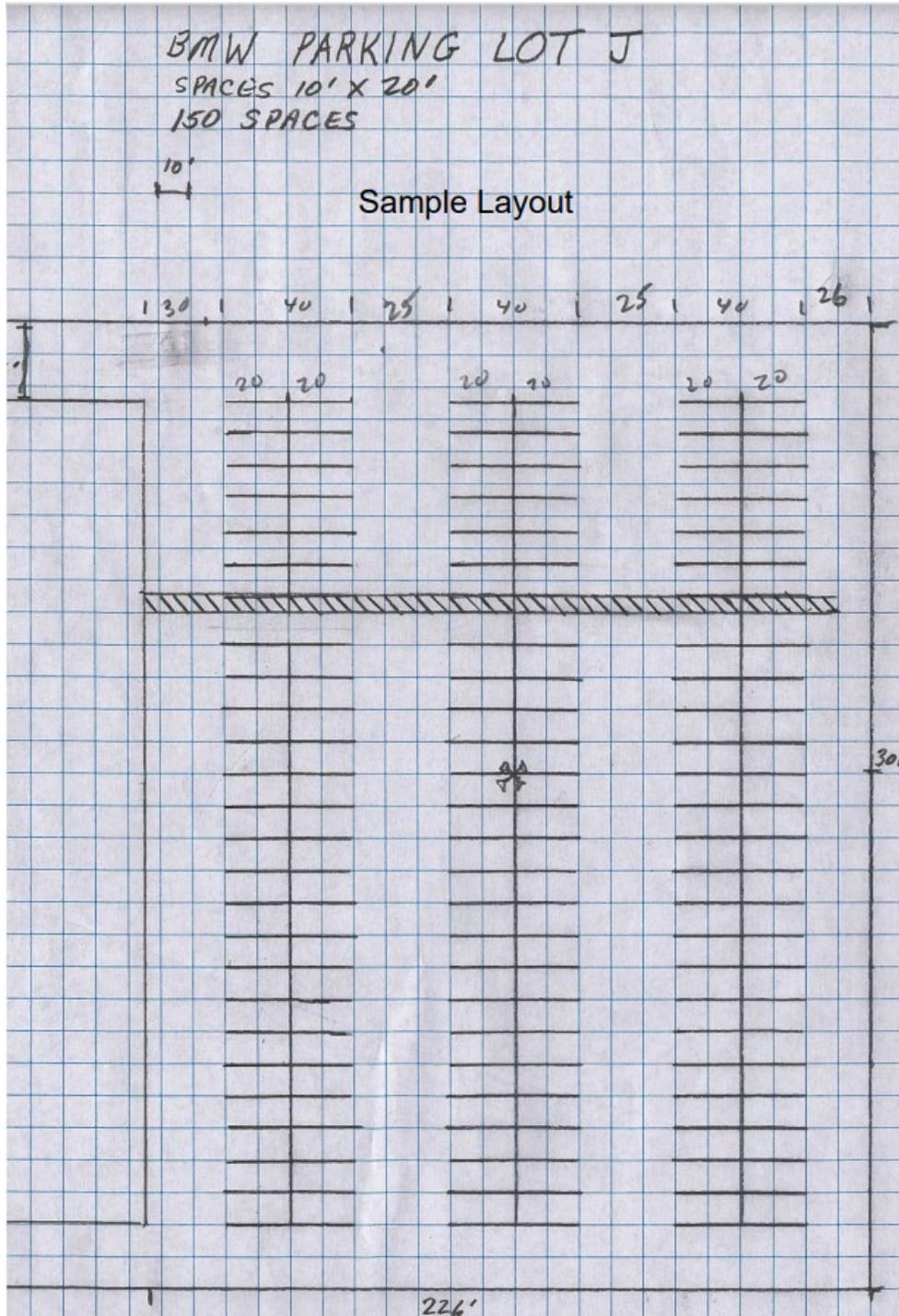
Site Plan



**Project Name:** Spartanburg Community College

Tyger River Campus BMW Parking Lot J

**Project Number:** H59-6297-JM-F



**Project Name:** Spartanburg Community College

Tyger River Campus BMW Parking Lot J

**Project Number:** H59-6297-JM-F

## **SPARTANBURG COMMUNITY COLLEGE**

### **BUILDING RULES AND REGULATIONS FOR CONTRACTORS**

When a Contractor has received approval to do work, a prework conversation will be initiated by the Project Manager with the Contractor. These rules and regulations should be discussed so expectations are clear for all parties. The rules and regulations apply to all contractors and their employees (including any subcontractors).

#### **SECURITY**

1. Contractors shall call 864-592-4911 to get directions to the security office/booth on the campus where work is occurring. Signing in and out at the security office/booth is necessary. Contractors shall designate the area they will be working for fire/security purposes.
2. Stairwell doors shall remain in their possession, as first observed, as much as possible.
3. If an alarm sounds, evacuate the building by the closest and safest exit.
4. Do not leave debris anywhere. The work areas shall always be kept clean and safe. Contractor shall be responsible for the disposal of trash resulting from any work performed.
5. All contractor vehicles must be parked in the approved designated areas. All third-party deliveries of major tools and supplies must come in the designated loading area.
6. For the safety of equipment and tools, roof doors and doors exiting the building are to be secured when contractors leave the area.

#### **PERMITTING AND DOCUMENTATION**

1. Before any work starts, all drawings, plans, safety procedure manuals, and SDS must be submitted to and approved by Campus Operations. Any change that arises after initial approval must be re-submitted and approved by Campus Operations. Final Drawings are required for final payment.
2. Building permit must always be displayed at the work site. Project Manager must also be presented with certificate of insurance.

#### **SAFETY**

**Project Name:** Spartanburg Community College

Tyger River Campus BMW Parking Lot J

**Project Number:** H59-6297-JM-F

1. The contractor agrees to abide by all Federal, State, and SCC Safety Rules and Regulations. Contractor employees may be removed from the property if found in violation of these rules and regulations.

**WORK PROCESS**

1. Should Hot Work be required the Contractor will discuss with the Project Manager what, when and how the work will be performed safely, including PPE and proper protection of the surrounding areas.
2. Any damage to any common area shall be immediately reported to Campus Operations. The Contractor shall be responsible for the repair expenses.
3. Contractor employees will have the use of non-student building restrooms. A Port-A-John may be required at the direction of Campus Operations. Restrooms are not to be used as a tool clean-up area; they are to be left in a clean and orderly condition. If previously arranged with the Project Manager, janitor's closets can be used to get water and clean equipment but must be cleaned after each use. If these areas are not kept clean, Contractor will lose access to these areas. Contractor is not to use any equipment located in the janitor's closets.
4. Loading and unloading is to be done quickly, safely, and in an orderly fashion. Contractors shall not block traffic, without prior coordination with the Project Manager. Contractors must supply their own material handling equipment.
5. Any work to be done after hours or on weekends must be approved by Campus Operations prior to date of work. Please notify the office by no later than Thursday for weekend work. Contractors working approved 24/7 schedules are not required to give notice. Contractor shall provide full time supervision during weekend or after-hours work. A list of Emergency Contacts should be provided to the Project Manager.
6. Should there be required planned utility interruption, the Contractor shall give Campus Operations 48 hours written notice. Should there be an accidental interruption, the Contractor will inform Campus Operations immediately and shall be responsible for the repair expense.
7. Any property taken out of a space during demolition, not scheduled for reinstallation in that space, will remain the property of Spartanburg Community College and shall be placed in storage by the contractor in an area designated by Campus Operations.
8. Contractor will limit themselves to the construction area. If found in unauthorized areas, they may be removed from the premises.

**Project Name:** Spartanburg Community College

Tyger River Campus BMW Parking Lot J

**Project Number:** H59-6297-JM-F

9. Contractors are expected to supply their own trash dumpsters, and receptacles, and remove all trash from site. Prior to the setting of any container, protection must be used by the Contractor to minimize damage to the base it is set on. Should such damage occur, the Contractor shall be responsible for the repair expense.
10. The use of tobacco products in the building is prohibited. Please use exterior designated smoking areas. Employees of contractors are strongly encouraged to take their breaks in the work areas or their vehicles.
11. Appropriate clothing and conduct are required. Contractor logoed attire is preferred.
12. Noise is to be kept to a minimum. Audible music is not permitted in the work areas. Any work that is to be done that will involve excessive noise may need to be done after hours.
13. All contractors are required to fire-caulk all work in accordance with applicable fire codes.
14. All electrical work will be labeled as to the power source feeding the work.
15. In the event of any problems, contact Campus Operations 864-592-4759 or Security 864-592-4911